

MASTER VENDOR PROGRAM (MVP)

Overview

The State competitively pre-qualified select MVP vendors through a Request For Proposal process and now has access to a vendor pool capable of providing high-quality Information Technology (IT) services. Seven (7) vendors were selected for four (4) service categories. The qualifications, selected vendors, and MVP not-to-exceed rate structures are as follows:

- Data Warehouse – [Qualifications](#), [Vendors](#), [Rate Structure](#)
- Security – [Qualifications](#), [Vendors](#), [Rate Structure](#)
- Business Requirements/Needs Assessment/System Design – [Qualifications](#), [Vendors](#), [Rate Structure](#)
- Project Development Services – [Qualifications](#), [Vendors](#), [Rate Structure](#)

Category Parameters

Work projects must be less than 18 months in duration for all categories. Master Vendor Program Procurements for each category are as follows:

- \$0 to \$1,000,000.00 for Data Warehouse, Security and Business Requirements
- \$250,000.00 to \$1,000,000.00 for the Project Development Services.

Requisition Process

The Master Vendor list contains the vendor contact names for sending out an RFP for services. DMB Purchasing Operations electronically notifies all vendors within the appropriate service category of the Work Project Request. The Work Project Request includes a statement of work, proposed method of compensation (fixed price or time and materials), the period of performance and any special terms of the project. Vendor response to the Work Project Requests must be submitted to Purchasing Operations within the specified period or it will not be evaluated.

Statement of Qualifications – Vendors engaged in providing the designated types of professional services submit proposals in response to the Work Project Requests. Work Project Requests are sent to all MVP category vendors. This document, prepared by DIT and an agency, describes the required services and lists important information necessary to submit a bid.

Award Evaluation – Best Value or Licensing Issues

Before any award is made by the State of Michigan, the respective Technical Review Committee must do a best value analysis. In all cases the criteria set forth in the bid shall be used in developing this analysis. All Work Project Authorizations are awarded on a competitive bid basis.

Vendor Contract Award

Once a selection has been made DIT will notify vendors of award via email. DIT will negotiate IT Work Project Authorization (Contract) with the vendor utilizing the standards and templates approved by DMB. The Work Project Authorization is an agreement signed by the vendor after being awarded an IT Services Work Project.

Appeals and/or Remedies

Bid protests or appeals are not permitted for MVP Work Project Request.